

2014 TELPAS and STAAR L

Online Testing & Data Collection

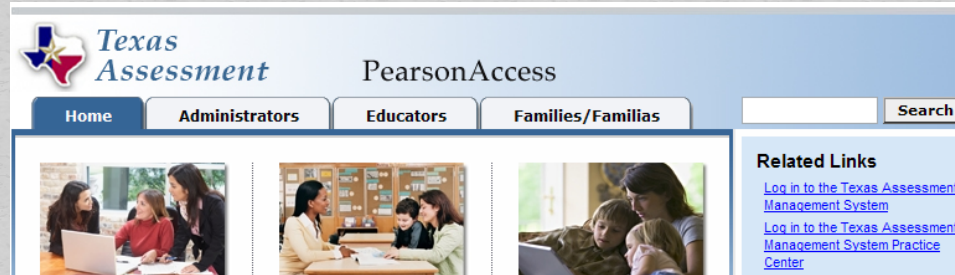
Disclaimer

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Topics

- Use of Texas Assessment Management System for submission of TELPAS and STAAR L assessment data
- Managing TELPAS Rating Entry Functions
- Resources for Online Testing

Texas Assessment Management System

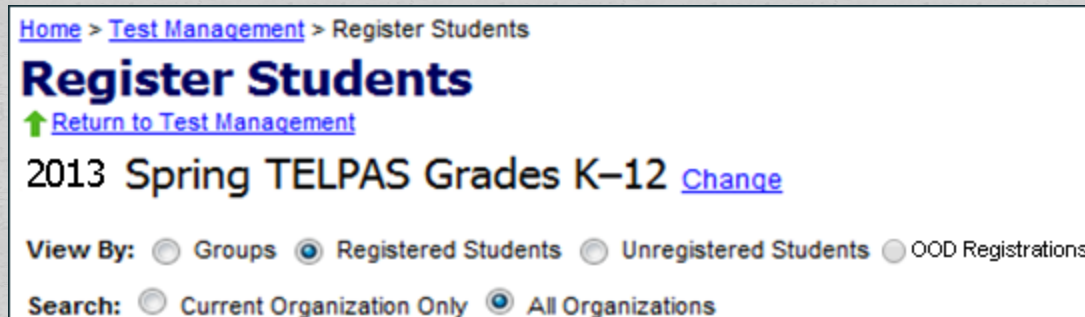


- Accessed at <http://www.TexasAssessment.com>
 - Log in to the Texas Assessment Management System
 - District testing coordinator users are created by Pearson
 - Campus level testing personnel are created by districts
 - Log in to the Texas Assessment Management System Practice Center
 - The Practice Center is accessed separately and requires separate login credentials
 - Access resources for online testing

Manage Online Test Functions

Adding Students

- Before adding a student, first search for the student in Test Management
 - Test Management > Registered Students
 - Search All Organizations



- Select student to view his or her current test assignments
 - Assigned Tests tab displays tests assigned to student in any district/campus

Adding Students

- If no tests are assigned, then add the student to your campus through one of two options
 - Option 1: Manually add with New Student wizard under Manage Student Directory
 - Option 2: Send Student Data File under Send Student Data screen
 - Student Data File Header available on the Downloads tab of Resources
 - Reading tests and holistic rating components can be designated separately in the file

[Home](#) > [Student Data](#) > Manage Student Directory

Manage Student Directory

[Home](#) > [Student Data](#) > Send Student Data

Send Student Data

[Return to Student Data](#)

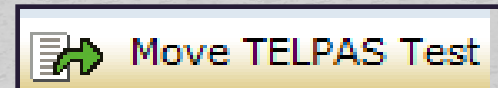
Send Student Data File

File Name

[Browse...](#)

Move TELPAS Test Button

If tests are assigned to the student, the DTC can use the *Move TELPAS Test* button to move the **reading test** to the campus responsible for administering the reading test



- Reading tests can be moved from another district to your district/campus
- Place a check beside the test name to be moved, and select the ***Move TELPAS Test*** button
- Choose your campus and group name from the dropdown options and save
- Tests cannot be moved if they are in a test session at the sending campus
- Student is simultaneously added (enrolled), and registered at your campus with use of this button

Add Test Remove Test Move Test Move TELPAS Test	
<input type="checkbox"/> Name	<input type="checkbox"/> Group
<input type="checkbox"/> TELPAS Holistic Ratings Grades 2-12	HS GROUP AA
<input checked="" type="checkbox"/> TELPAS Reading Grade 8-9 Sp 12	HS GROUP AA

Move Tests

▶ Organization Name:

AOC EL (260999101)

▶ Group Name:

☒ Use Existing

EL GROUP AA

☐ Create New

Proctor Caching



- Proctor caching servers should be designated under Test Setup > Configure TestNav BEFORE test sessions are created

[Home](#) > [Test Setup](#) > Configure TestNav

Configure TestNav

[Return to Test Setup](#)

Results: 1 to 5 of 5

 New Configuration |  Delete

Step 1: Name the New Configuration

Continue

Cancel

Configuration Name:

Step 2: Select Organizations

Continue

Cancel



Add Organization



Remove

	Organization Name	ID
	AOC EL	260999101

Proctor Caching

Step 3: Specify TestNav Settings

Continue

Cancel

Proctor Caching Computer

▶ - Required

▶ Name/Description:

IP Address:

Port:

Windows Response File Backup Locations

▶ Primary: ☒ Use Default Location

Secondary:

Mac Response File Backup Locations

▶ Primary: ☒ Use Default Location

Secondary:

Continue

Cancel

Once you have completed this step and clicked “Continue,” the configuration is complete.

Roles That Can be Used for TELPAS Reading and STAAR L Tests

- Online session administrator
 - Role for technology staff or other personnel who will help CTC set up and manage online test sessions and/or rating entry groups
- Online test administrator
 - Role for test administrators who just need limited permissions such as starting/stopping sessions and resuming tests

Creating Test Sessions

- When creating a session, ensure that a server name appears in the Proctor Caching Server field
 - CTCs and Online Session Administrators can edit this field if necessary

[Home](#) > [Test Management](#) > [Manage Test Sessions](#) > [Session Details](#) > [Edit Session Details](#)

Edit Session Details

[↑ Return to Session Details](#)

Test Session Details		Save	Cancel
Test Session Status:	Not Started		
▶ Session Name:	<input type="text" value="New TELPAS Session"/>		
▶ Campus:	AOC EL (260999101)		
▶ Test to be Administered:	TELPAS Reading Grade 2 Sp 14		
▶ Read Aloud by Test Examiner:	No		
▶ Default Form Group Type:	<input type="text" value="Online"/>		
▶ Test Code:	<input type="text" value="3554CB"/>		
		▶ - Required	
TestNav Settings:		View	
▶ Proctor Caching Computer:		<input type="text" value="My PC Computer"/>	
<input type="checkbox"/>		Include caching computers defined for the District.	
Scheduled Start Date:		<input type="text" value="03/17/2014"/>	
Scheduled Start Time:		<input type="text" value="08"/> <input type="text" value="00"/> <input type="text" value="AM"/>	
Actual Start Date:			
Actual Start Time:			
Location/Room:		<input type="text" value="Computer Lab"/>	

For instructions about how to create online test sessions, refer to the STAAR and TELPAS test administration manuals and 8.2 in the User's Guide for the Texas Assessment Management System.

Reminder

- A student approved by TEA to take a paper TELPAS reading test will need to be placed in an online test session so that responses to test questions can be transcribed into a special online form.

Mark Test Complete

- Tests should only be marked complete for the following reasons:
 - Student forgot to click “Submit” before exiting out of the test
 - “Do not score” situations
 - TELPAS
 - Absence for entire testing window
 - ARD Decision
 - Other (illness or testing irregularity)
 - STAAR L
 - Absence and no makeup
 - Other (illness or testing irregularity)

District coordinators, campus coordinators, and online session administrators have access to complete this task.

Mark Test Complete

TELPAS Score Codes

- Score
- Absent
- ARD Decision
- Other Student Not to Be Scored

“Score” selection should be chosen only if you are marking a test complete because a student did not submit his or her own test. A student’s test is automatically scored when the student clicks the Final Submit button at the end of the test.

Mark Test Complete screen for TELPAS

You will have to choose the appropriate “do not score” reason from the dropdown in the Mark Test Complete screen.

Mark Test Complete

[↑ Return to Session Detail](#)

Test: TELPAS Reading Grade 2 Sp 14

Session: New TELPAS Session

Mark Test Complete

Save

Cancel

☐ Use the same reason for all students

	Score Code
All Selected Students	S = Score

☒ Use different reasons for each student

PEIMS ID	Student Name	Score Code
000999630	LASTNAME, FIRSTNAME G	S = Score

S = Score

A = Absent

X = ARD Decision

O = Other Student Not To Be Scored

Save

Cancel

Mark Test Complete

STAAR L Score Codes

- Score
- Absent
- Other

“Score” selection should be chosen only if you are marking a test complete because a student did not submit on his own. A student’s test is automatically scored when the student clicks the Final Submit button at the end of the test.

Mark Test Complete screen for STAAR L

You will have to choose the appropriate “do not score” reason from the dropdown in the Mark Test Complete screen.

Mark Test Complete

[Return to Session Detail](#)

Test: Algebra I

Session: DEC EOC Algebra I

Mark Test Complete

Save

Cancel

☐ Use the same reason for all students

	Score Code
All Selected Students	S = Score

☒ Use different reasons for each student

PEIMS ID	Student Name	Score Code
000999926	LASTNAME, FIRSTNAME T	S = Score

S = Score

A = Absent

O = Other

Save

Cancel

Test Session Details Functions

- Resume Test
- Mark Test Complete
- Add Students
- Remove
- Move



For more information about how to use these functions, refer to the STAAR and TELPAS reading test administration manuals and 8.2 in the User's Guide for the Texas Assessment Management System.

Student Test Details

- Recording accommodations information for TELPAS
 - The accommodation type(s) must be indicated in the Accommodations drop-down menus on the Student Test Details screen

Student Test Details
[Return to Session Details](#)

Assigned Tests Audit Trail Save Cancel

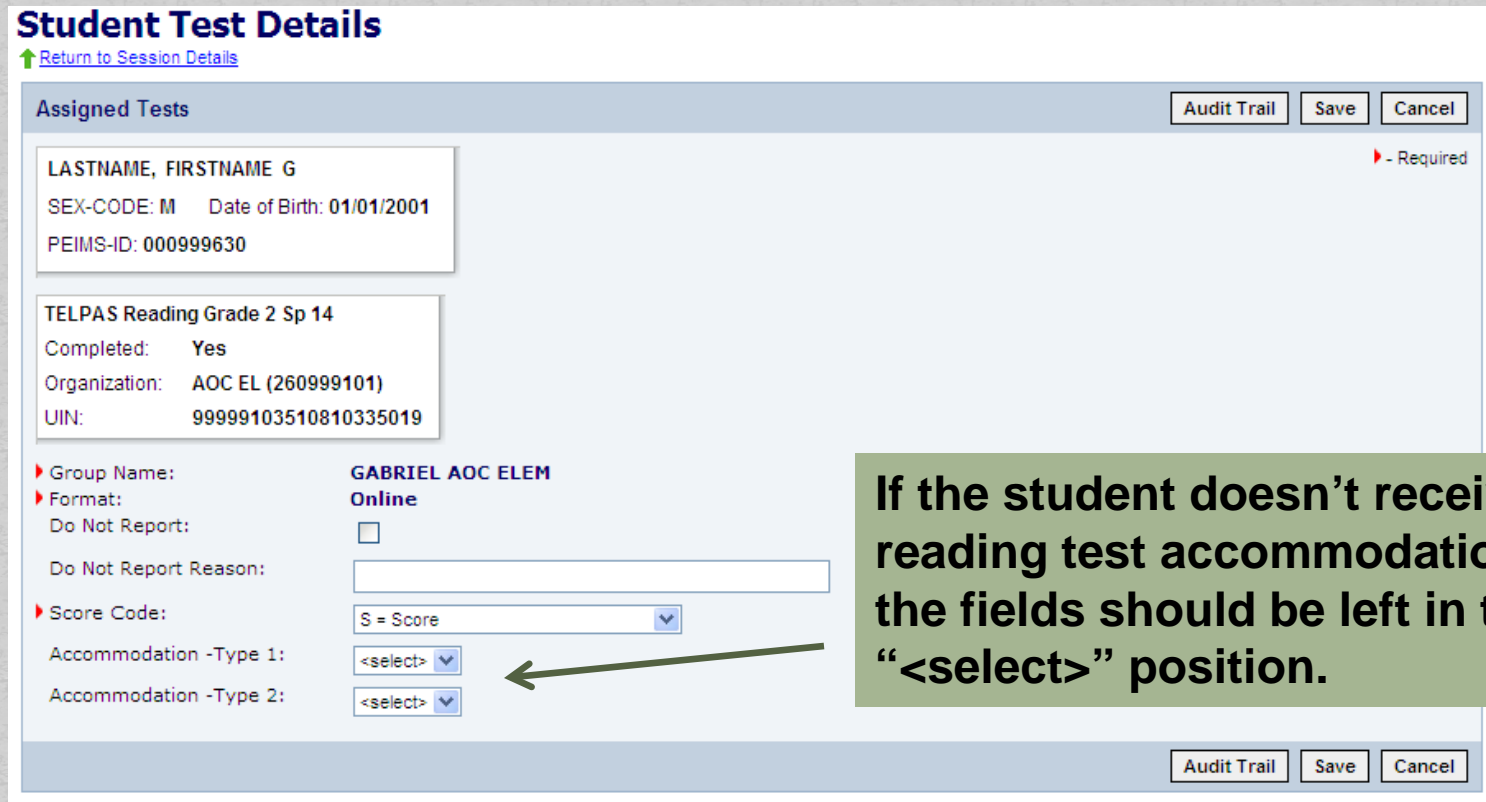
▶ - Required

LASTNAME, FIRSTNAME G
SEX-CODE: M Date of Birth: 01/01/2001
PEIMS-ID: 000999630

TELPAS Reading Grade 2 Sp 14
Completed: Yes
Organization: AOC EL (260999101)
UIN: 99999103510810335019

▶ Group Name: GABRIEL AOC ELEM
▶ Format: Online
Do Not Report: ☐
Do Not Report Reason:
▶ Score Code: S = Score
Accommodation -Type 1: <select>
Accommodation -Type 2: <select>

Audit Trail Save Cancel

A screenshot of the 'Student Test Details' web form. The form is titled 'Student Test Details' with a link to 'Return to Session Details'. It has a header bar with 'Assigned Tests' and buttons for 'Audit Trail', 'Save', and 'Cancel'. The form contains several sections: a student information box with fields for 'LASTNAME, FIRSTNAME G', 'SEX-CODE: M', 'Date of Birth: 01/01/2001', and 'PEIMS-ID: 000999630'; a TELPAS test information box with 'TELPAS Reading Grade 2 Sp 14', 'Completed: Yes', 'Organization: AOC EL (260999101)', and 'UIN: 99999103510810335019'; and a test configuration section with 'Group Name: GABRIEL AOC ELEM', 'Format: Online', a 'Do Not Report' checkbox, a 'Do Not Report Reason' text field, 'Score Code: S = Score', and two 'Accommodation -Type' dropdown menus. A green callout box with white text points to the dropdown menus, stating: 'If the student doesn't receive reading test accommodations, the fields should be left in the "<select>" position.'

Student Test Details

- Recording accommodations information for STAAR L
 - General Accommodation—Select “1=Yes” from the drop-down menu if a Type 1 or Type 2 accommodation was made available to the student.
 - Large Print (**PAPER ADMINISTRATIONS ONLY**)—Select “1=Yes” from the drop-down menu if this accommodation was made available to the student.
 - Oral Administration— Select “1=Yes” from the drop-down menu if this accommodation was made available to the student.
 - Extra Day—Select “1=Yes” from the drop-down menu if this accommodation was approved by TEA and made available to the student. An Accommodation Request Form must be submitted to and approved by TEA before a student receives an Extra Day accommodation.

If the student doesn't receive accommodations, the fields should be left in the “<select>” position.

Student Test Details

- Recording linguistic accommodations information for STAAR L
 - Online administrations – This field for students taking STAAR L online will automatically default to “1=Yes” since the accommodations of clarification of word meaning and reading aloud of text are provided in the online interface.
 - Paper Administrations – Select “1=Yes” from the drop-down menu if a linguistic accommodation, documented by the LPAC, was made available to a student, even if the student did not use the accommodations during testing .

TELPAS Reading Test Session Monitoring

- TELPAS Summary Report (District Level)
 - Displays by campus the number of students with each status (Not Started, In Progress, Completed, and Resolution Required) for the holistic rating and reading portions
- TELPAS Combined Status Report (District and Campus Level)
 - Displays the overall status of each student within the district or campus and enables coordinators to know whether rating information has been entered, reading tests have been completed, and Years in U.S. Schools information has been entered

STAAR L Test Session Monitoring

- Click on Manage Test Sessions from the Test Management tab and click Currently Scheduled Sessions to monitor test sessions status

Manage Test Sessions

[Return to Test Management](#)

2013 December STAAR End-of-Course [Change](#)

View By: ☒ Test Sessions ☐ Students

[Clear All Filters](#)

0 Selected Test Sessions

Results: 1-25 of 27

[New Session](#) | [Delete](#) | [Currently Scheduled Sessions](#) | [Students not assigned to session](#) | [Session List Download](#) | [Student List Download](#)

☐ ☒ Session Name ☒ Status ☒ Start Date ☒ Test ☒ Students ☒ Campus ☒ Test Location

Currently Scheduled Sessions

Test Administration: 2013 December STAAR
End-of-Course

Results: 27

Session Name	Status	Start Date	Test	Students	Campus	Test Location
CARDSU HS A1 L	Started	11/27/2013	Algebra I	1	AOC H S (260999001)	
CARDSU HS BI	Stopped	11/27/2013	Biology	1	AOC H S (260999001)	
CARDSU HS BI	Stopped	11/27/2013	Biology	1	AOC H S (260999001)	

Managing TELPAS Rating Entry Functions

Roles That Can be Used for TELPAS Rating Entry Functions

- Online session administrator
 - Role for technology staff or other personnel who will help CTC create and manage online test sessions and/or rating entry groups
- Rating entry assistant
 - Role for personnel who will just enter holistic ratings and other rater information (this role cannot set up rating entry groups)

Rating Entry Groups

- Ratings and other rater information cannot be entered until the student is placed in a rating entry group
- These groups are not dependent on reading test sessions or reporting groups
- Students may be arranged according to their TELPAS rater or in any other campus grouping
 - The enrolled grade level in PEIMS does NOT restrict the organization of students in rating entry groups
- Testing coordinators or online session administrators have access to create these groups
 - It is recommended that districts create rating entry groups 1 to 2 weeks before testing
 - **Reminder** that students approved to take a paper test must also be placed in rating entry groups

Creating TELPAS Rating Entry Groups



[Home](#) > [TELPAS Holistic Ratings](#) > Manage Rating Entry Groups

Manage Rating Entry Groups

[↑ Return to TELPAS Holistic Ratings](#)

2013 Spring TELPAS Grades K–12 [Change](#)

View By: ☒ Rating Entry Groups ☐ Students

 New TELPAS Rating Entry Group |  Delete

[Home](#) > [TELPAS Holistic Ratings](#) > [Manage Rating Entry Groups](#) > New TELPAS Rating Entry Group

New TELPAS Rating Entry Group

[↑ Return to Manage Rating Entry Groups](#)

2013 Spring TELPAS Grades K–12 [Change](#)

TELPAS Rating Entry Group Details

▶ Rating Entry Group Name:

- Required

Save

Cancel

Save

Cancel

For more information about how to create rating entry groups, refer to the TELPAS Rater Manual page 39 or section 10 of the User's Guide for the Assessment Management System.

Adding Students to TELPAS Rating Entry Groups

To add students to an existing rating entry group, click a rating entry group name to go to the TELPAS Rating Entry Group Details screen, and then click Add Students. Select the box next to each registered group or student name you want to add to the rating entry group, and then click Add to Group.

[Home](#) > [TELPAS Holistic Ratings](#) > [Manage Rating Entry Groups](#) > [TELPAS Rating Entry Group Details](#) > Add Students

Add Students

[Return to TELPAS Rating Entry Group Details](#)

2013 Spring TELPAS Grades K–12 [Change](#)

Select Registered Groups to Add

Add to Group Cancel

Rating Entry Group Name: NEW GROUP NAME

View By: ☒ Registered Groups ☐ Students

1 selected

Results: 1 - 1 of 1

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Registered Group Name ▲	Organization
<input checked="" type="checkbox"/>	NO GROUP NAME GIVEN	AOC EL (260999101)

Page 1

Results: 1 - 1 of 1

Add to Group

Cancel

Manage TELPAS Rating Entry Groups

[Home](#) > [TELPAS Holistic Ratings](#) > Manage Rating Entry Groups

Manage Rating Entry Groups

[Return to TELPAS Holistic Ratings](#)

2013 Spring TELPAS Grades K-12 [Change](#)

View By: ☒ Rating Entry Groups ☐ Students

New TELPAS Rating Entry Group Delete	
0 selected	
Results: 1 - 2 of 2	
<input checked="" type="checkbox"/> Rating Entry Group ▲	Number of Students
<input type="checkbox"/> LASTAYALA AOC EL	5
<input type="checkbox"/> NEW GROUP NAME	5
Page 1	
Results: 1 - 2 of 2	

This view shows the list of rating entry groups that have been created for a specific campus. Personnel assigned to enter ratings will need to know which group(s) they are responsible for. To view the students in an existing Rating Entry Group, click the Rating Entry Group name.

Enter TELPAS Holistic Rating Information Screen

- Holistic ratings and rater information entered from the TELPAS Student Rating Rosters for grades K–12 ELLs
- Information can be entered/updated at any time during the TELPAS administration window

REMINDER: A student approved by TEA to take a paper TELPAS reading test will need to be placed in a TELPAS rating entry group so that holistic ratings and other rater information can be entered online.

TELPAS Student Rating Roster

TELPAS Student Rating Roster Spring 2014

Use the table below to list each student you rate, the student's grade level, the student's ratings, and the specified rater information. For each domain assessed, indicate the student's English language proficiency rating: B=beginning, I=intermediate, A=advanced, and H=advanced high. If, in consultation with your campus coordinator, it is determined that a student is unable to be rated in a domain, mark "E" (Extenuating Circumstances) or "X" (ARD Decision) in accordance with the instructions on pages 41–43. Sign and date the roster and return it to your campus coordinator.

Student Name	Grade Level	Rating				Rater Information	
		Listening	Speaking	Writing	Reading (K–1 only)	A (1–8)	B (1–3)
1.							
2.							
3.							
4.							
5.							
6.							

Person(s) assigned the role of rating entry assistant will use the information supplied by raters on this roster to enter the rating information in the online system.


Enter TELPAS Holistic Rating Information Screen Grades K–1

[Home](#) > [TELPAS Holistic Ratings](#) > Enter TELPAS Holistic Rating Information

Enter TELPAS Holistic Rating Information

[Return to TELPAS Holistic Ratings](#)

2014 Spring TELPAS Grades K–12 [Change](#)

Student Selector << 

Rating Entry Groups

☐ NEW GROUP NAME

[LASTNAME, FIRSTNAME](#)

[LASTNAME, FIRSTNAME](#)

Student Details

Student Name: LASTNAME, FIRSTNAME ([View History](#)) PEIMS ID: 000999631 DOB: 01/01/2001 Grade: 0K

TELPAS Holistic Ratings Grade K-1

[Clear](#)

[Save](#)

Enter Proficiency Ratings

	Beginning (B)	Intermediate (I)	Advanced (A)	Advanced High (H)	Extenuating Circumstances (E)	ARD Decision (X)
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter Rater Information

What is the relationship of the rater to the student?

Select



Did the rater collaborate with others familiar with the student's progress in learning English?

Select



[Clear](#)

[Save](#)

Enter TELPAS Holistic Rating Information Screen Grades 2–12

[Home](#) > [TELPAS Holistic Ratings](#) > Enter TELPAS Holistic Rating Information

Enter TELPAS Holistic Rating Information

[Return to TELPAS Holistic Ratings](#)

2013 Spring TELPAS Grades K–12 [Change](#)

Student Selector <<

Rating Entry Groups

- ☒ LASTAYALA AOC EL
- ☐ NEW GROUP NAME
 - LASTAYALA, E
 - [LASTAYALA, G](#)
 - [LASTAYALA, H](#)
 - [LASTAYALA, I](#)
 - [LASTAYALA, K](#)

Student Details

Student Name: LASTAYALA, E ([View History](#)) PEIMS ID: 000999644 DOB: 12/05/1998 Grade: 02

TELPAS Holistic Ratings Grades 2-12

Clear Save

Enter Proficiency Ratings

	Beginning (B)	Intermediate (I)	Advanced (A)	Advanced High (H)	Extenuating Circumstances (E)	ARD Decision (X)
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter Rater Information

What is the relationship of the rater to the student?

Select

Did the rater collaborate with others familiar with the student's progress in learning English?

Select

Clear Save

Enter TELPAS Holistic Rating Information screen

- To enter holistic rating information for a student, click the "+" next to the rating entry group name to expand the group, and then click the student's name.
- Using the information provided on the TELPAS Student Rating Roster, enter the student's proficiency ratings for the language domains. Transfer the rater information from the roster by selecting a response to the two questions in the Enter Rater Information section.
- If a student meets state-established criteria for not being assessed, select Extenuating Circumstances or ARD Decision for the applicable language domain(s) in accordance with instructions in the test administration manuals. If Extenuating Circumstances or ARD Decision is selected for every domain, select No Domains Rated in the Enter Rater Information section.

TELPAS Holistic Rating Entry Monitoring Reports

- TELPAS Holistic Rating Student Status Report (District & Campus Level)
 - Lists current holistic rating data of all students within the district or campus and can be used to verify that the information from the student rating rosters has been entered accurately in the Assessment Management System
- TELPAS Holistic Rating Snapshot (District & Campus Level)
 - Displays the number of students whose holistic ratings are complete, in progress, or not started and can be used to track the progress personnel make in entering holistic rating data

TELPAS Holistic Rating Student Status Report – District & Campus Level

[Home](#) > [TELPAS Holistic Ratings](#) > [View Status Reports](#) > TELPAS Holistic Rating Student Status Report - Campus Level

TELPAS Holistic Rating Student Status Report - Campus Level

[Return to View Status Reports](#)

2012 Spring TELPAS Grades K-12 [Change](#)

TELPAS Holistic Rating Student Status Report - Campus Level

[Download](#)

[Back](#)

Results: 1 - 5 of 5

<input checked="" type="checkbox"/> Student Name ▲	<input checked="" type="checkbox"/> PEIMS ID	DOB	<input checked="" type="checkbox"/> Rating Entry Group New Group	<input checked="" type="checkbox"/> Registered Group	<input checked="" type="checkbox"/> Student Grade	<input checked="" type="checkbox"/> Status	Listening	Speaking	Writing	Reading (K-1 Only)	Rater Info A	Rater Info B
LASTAYALA, I	000999648	12/09/1998	NEW GROUP NAME	NO GROUP NAME GIVEN	04	Not Started				N/A		
LASTAYALA, H	000999647	12/08/1998	NEW GROUP NAME	NO GROUP NAME GIVEN	02	Not Started				N/A		
LASTAYALA, G	000999646	12/07/1998	NEW GROUP NAME	NO GROUP NAME GIVEN	03	Not Started				N/A		
LASTAYALA, E	000999644	12/05/1998	NEW GROUP NAME	NO GROUP NAME GIVEN	02	Not Started				N/A		
LASTAYALA, K	000999649	12/10/1998	NEW GROUP NAME	NO GROUP NAME GIVEN	04	Not Started				N/A		

Page 1

Results: 1 - 5 of 5

[Download](#)

[Back](#)

Data in this report are generated based on completion of information, not accuracy. It is the responsibility of school district personnel to ensure accuracy.

TELPAS Holistic Rating Snapshot – District & Campus Level

[Home](#) > [TELPAS Holistic Ratings](#) > [View Status Reports](#) > TELPAS Holistic Rating Snapshot - Campus Level

TELPAS Holistic Rating Snapshot - Campus Level

[Return to View Status Reports](#)

2012 Spring TELPAS Grades K–12 [Change](#)

TELPAS Holistic Rating Snapshot - Campus Level

[Download](#)

[Back](#)

Results: 1 - 2 of 2

Rating Entry Group▲	Number of Students	Not Started	In Progress	Completed
LASTAYALA AOC EL	5	0	0	5
NEW GROUP NAME	5	5	0	0

Page 1

Results: 1 - 2 of 2

[Download](#)

[Back](#)

Monitoring and Finalizing TELPAS Student Data Submissions

- TELPAS Combined Status Report (District & Campus Level)
 - Shows the overall status of each student within the district or campus
 - Certain key elements must be completed before the record is acknowledged as complete
 - Holistic ratings & rater information entered
 - Grades 2–12 reading tests submitted through TestNav
 - Years in U.S. Schools information entered

TELPAS Combined Status Report

[Home](#) > [TELPAS Holistic Ratings](#) > [View Status Reports](#) > TELPAS Combined Status Report - Campus level

TELPAS Combined Status Report - Campus level

[Return to View Status Reports](#)

2012 Spring TELPAS Grades K-12 [Change](#)

Students													Results: 1 to 17 of 17
Show Search Clear All Filters													
Export													
Overall Status	Name	PEIMS-ID	Grade	DOB	Years in U.S. School	Component	Component Status	Score Code	Report?	District	Campus Name	Test Session/Rating Entry Group	
✓	LASTAYALA, C	000999642	01	12/03/1998		Ratings	Completed	N/A		AOC ISD (260999)	AOC EL (260999101)	LASTAYALA AOC EL	
✓	LASTAYALA, D	000999643	01	12/04/1998	0 = First enrolled in U.S. schools during the second semester of the 2010-2011 school year	Ratings	Completed	N/A		AOC ISD (260999)	AOC EL (260999101)	LASTAYALA AOC EL	
!	LASTAYALA, E	000999644	02	12/05/1998	3 = Has been enrolled in U.S. schools for all or part (s) of 3 school years	Ratings	Not Started	N/A		AOC ISD (260999)	AOC EL (260999101)	NEW GROUP NAME	
						Reading	Completed 12/30/2011	0	Yes	AOC ISD (260999)	AOC EL (260999101)	alison aoc el session 2	
+	LASTAYALA, E	000999645	02	12/06/1998	4 = Has been enrolled in U.S. schools for all or part (s) of 4 school years	Reading				AOC ISD (260999)	AOC EL (260999101)	alison aoc el session 2	

Resources for Online Testing

- **Manuals**
 - 2014 District and Campus Coordinator Manual
 - 2014 TELPAS Reading Test Administrator Manual
 - 2014 TELPAS Rater Manual
 - 2014 STAAR Test Administrator Manuals (for grades 3–8 and EOC)
- **Technology Information**
 - User's Guide for the Texas Assessment Management System
 - User Roles and Permissions for the Texas Assessment Management System
 - TestNav 7 Combined Technical Guide
 - Unified Texas Minimum System Requirements